

**Minutes of Meeting
Yarra Ranges Ulysses Committee of Management
Tuesday 17 October 2006
At Le Pines Croydon at 8 PM.**

Present: T. Ashton Secretary
C. Ellicott General Committee
D. Griffin Quartermaster
J. Hubner Newsletter Editor
B. Malpas Webmaster
J. Malpas Social Co-ordinator
A. Ralph Publisher
E. Ralph Treasurer
H. Rokx Ride Co-ordinator
F. Runge General Committee
G. Wood President

D. Eagles Rally Co-ordinator

Minutes of Previous Meetings:

The Secretary advised that he had circulated draft minutes of the 19 September 2006 meeting for consideration, and if appropriate for confirmation by the committee.

Janine Malpas requested that the minutes of her report be changed to show that there were no minimum numbers for the Christmas function which would be \$35 per head and that the deposit was not for the caterer as shown.

Moved H Rokx seconded D Griffin

“that the minutes as circulated together after incorporation of the changes requested by Janine be confirmed as a true and correct record of the meeting.”

Carried

Business Arising from the Minutes:

Grapevine costs

Frank Runge advised he had been discussing sponsorships and donations and was still working through the details.

Two of the sponsors had paid so far. Frank saw no reason why members could not also sponsor if they were of a mind to, and they would be recognised.

Alan Ralph advised that when he originally offered to publish it was on the basis of 10 to 12 pages, and 100 copies 50 in full color and 50 on black and white, 28 pages is

prohibitive in cost terms and effectively uses all of the sponsorship donations in one edition.

John Hubner advised he could reduce the size of the grapevine if needs be.

It was agreed that John and Alan would discuss the issues and formulate a proposal for the committee.

Cost of Rally band Creedence Rewound.

Elaine Ralph raised the issue of the cost of this band, and in particular the fact that the committee had made a decision that if the band did not adhere to its original agreement they would be cancelled and other arrangements made for entertainment.

It was of concern that following this decision further negotiations had occurred and the committee had been canvassed by urgent email to seek permission to adjust the proposal, only 3 members had received the email in the time frame, and had replied agreeing to the proposal. A further committee member had opposed the proposal but too late to prevent the agreement being reached.

The result was that David Eagles has put in \$200 of his own money which should not occur.

The secretary suggested that a decision of the committee should not be able to be overruled in this way, the original decision had been made by 9 people and unanimously, it was then countered with a new proposal which was approved by 3 of the 9. It is important that the committee have an ability to deal with urgent issues so that this does not occur again.

Moved Alan Ralph seconded John Hubner

“that a detailed plan and budget be put in place together with guidelines for reporting and decision making for next year’s rally and that on completion of this year’s rally a detailed report is made on the issues and budget.”

Carried.

1st Aid Courses and Rider Training.

The secretary advised he had checked with national office and the position in relation to subsidies for these activities is that the club will rebate the lesser of 50% of the cost or \$60 each 3 years for both courses for each member. To claim, a receipt for the course must be provided, together with a certificate of attendance/completion

Noted

Correspondence

National office 5/10/06 preferred charity.

A letter from the national secretary was read to the committee, this advised that the National committee was taking charge of the allocation of funds to the clubs preferred charity to ensure that maximum efficiency in the use of member raised funds in the search for a cure for Arthritis.

All future payments are to be paid to Ulysses Club Arthritis Research Fund (UCARF) and all advertising is to reflect this change.

Noted

Letter rotary club Alexandra

Advising that their 5th Annual Old and New Motorbike show is to be run on 18 March 2007 and inviting all Ulysses Branched to attend.

Noted and agreed the flyer would be placed on the club notice board.

Correspondence from member S Thompson

Copies of emails sent to from and to S Thompson concerning the participation of the branch in the WRX Club challenge day were discussed.

Quartermaster ramblings.

A copy of the National Quartermaster ramblings was handed to the Quartermaster.

Reports

President's Report:

Garry advised he had nothing to report at this time

Noted

Treasurer's Report:

The treasured advised the following

Assets comprising cash and cheque account: \$2135.10

Members' Equity

Opening balance	\$ 7627.55	
Less Operating loss for period	<u>\$(5492.45)</u>	
		<u>\$2135.10</u>

Revenue for period 12 Sept to 17 Oct 2006:

Badges receipts		\$ 40.00
Quartermaster income		\$ 255.00
Social income Raffle and Tatts		<u>\$ 120.00</u>
Total income		\$ 415.00
Expenses		
Quartermaster Expenses (Purchases)	\$ 760.00	
Rally	\$1783.10	
Total expenses		\$ 2543.10
Domain Costs		<u>\$ 160.60</u>
Net income for period		<u><u>\$(- 2288.70)</u></u>

Moved Elaine Ralph seconded David Griffin
“that the treasurer’s report be accepted and noted.”

Carried.

Secretary’s Report.

The secretary advised that the HART and Senior’s days had been successful and a number of new members had joined the branch as a consequence.

Noted

Quartermaster’s Report

David Griffin provided the following report:

“As most of you know I have been unwell for some time and unable to perform to my best ability. This I hope is now behind me literally.

So I have missed a few weeks but with my wife Alison’s help on the week after coming out of hospital we sold our most for one Saturday morning since I have been the quartermaster \$434.50 a beautiful woman always gets the boys to spend.

Last week also a good week with \$230 worth of items sold, so I am pleased to hand over to the treasurer \$665.15 not bad for two weeks”

David then provided the Treasure with his detailed figures and the cash amount.

Moved David Griffin Seconded Alan Ralph

“ that the Quartermasters report be accepted”

Carried,

Social Coordinator's Report

Janine Malpas reported the progressive dinner was a success and that the next social event would be the bowling night on the 28th October.

The Christmas function the 9 Dec at the Croydon Soccer Club is proceeding nicely and there are no problems .

Kathy McArthur is organizing a shopping tour on Saturday 25 November..

Moved Janine Malpas, seconded Henry Rokx

“that the Social coordinator's report be accepted”

Carried.

Ride Coordinator's Report.

Henry Rokx advised that the ride calendar had been up dated and was on the web site. Ride dates were full for the rest of the year and next year's calendar was filling fast.

It was also noted that there were the peninsular toy run on 2 December and the Annual toy run on the 10th.

Moved Henry Rokx seconded Elaine Ralph

“that the ride coordinators report be accepted”

Carried.

Newsletter Editor's Report

John advised that reports were due in for the next grapevine in November , other than that there was nothing to report.

Moved John Hubner seconded Dave Griffin

‘that the report be accepted and noted’

Carried.

Publisher's Report

Alan Ralph advised that the he had no other issues other than what had been discussed earlier.

Noted

Web Master's Report.

Brian Malpas advised that there was a payment due in relation to the domain name.

Noted

Rally Coordinator's Report.

The rally Co-ordinator, Dave Eagles provided a report on the progress of the Twin Spurs Rally since the last meeting:

1. Catering menu still to be finalized.
2. Music finalized
3. Name tags to be sourced
4. Show bags to be sourced Henry will look at this
5. Sponsors still being identified, letters to be sent to those so far.
6. Metro Honda have offered 5 by \$20 vouchers which will be used for the karaoke prizes
7. Jerry Vandenberg is getting the raffle tickets
8. Yarra ranges Shire is to provide litter bins and roadside signs.
9. the Quartermaster will use his caravan and set up an annex from which to display goods for sale. First Healesville Venturer's Scouts have confirmed they will man the gates, and will provide a BBQ lunch on Saturday.
10. A roster has to be set up for tea and coffee.
11. Bianchet winery is to be confirmed
12. When approaching sponsors it noted that some wish to advertise in the Grapevine., and the committee may wish to consider this.
13. Visits to other branches have included visits to Westgate, Macedon and Bendigo, others are still planned.

The report was noted

In discussing the report, the committee felt that letters of appreciation should be sent to sponsors and asked the secretary to attend to this.

Henry Rokx advised he had obtained a bag and hat from the Yamaha tribe people for use as a prize at the rally and felt it would be appropriate to write and thank them.

Agreed Tony should attend to this.

General Business

TENs Machine.

Dave Griffin advised he had a friend who sold TENs machines for \$330 each which was fairly cheap, and wondered if it would be alright if there was a small presentation at the next social night as members may be interested in this sort of device for pain.

It was agreed that Dave could make the relevant arrangements.

Rally Quartermaster operations.

Dave Griffin explained to the committee that he proposed to use his caravan at the Twin Spurs rally and set up an annex as a stall to sell various paraphernalia , this would also allow him to secure his stock .

It was agreed that this was a good idea. And he should proceed as planned.

Sponsorship and advertising in Grapevine.

As a consequence of Scott Bennett's letter it was felt that a proper process is needed for sponsorship advertising, it is clearly not acceptable to have different sizes and format for which people were paying the same amount.

Businesses who donate cash or prizes as sponsorships should be properly recognised

Members with businesses have always been afforded the opportunity to advertise free in the Grape vine, but only on a one line basis.

Moved John Hubner Seconded Frank Runge

“that members may add one line advertisements of their business, but sponsors shall be afforded a business card size advertisement, under a banner of “Proud Sponsors” and that the rates applicable should be \$250.00 for 4 editions, or \$150.00 for 2 editions; and That they also be mentioned on the website as sponsors.”

Carried

President's poker run

Garry asked if it would be possible to subsidize lunch for branch members on the day of the poker run, he was planning to have a hotel cater for this rather than an individual member.

It was agreed that the branch would do so subject to the financial outcome of the Twin Spurs Rally.

Saturday morning arrangements at Yarra Glen.

Gary advised that there had been complaints about members not being able to purchase breakfast at 830 on a recent Saturday Morning. The arrangement with the hotel is that our branch has use of the facilities from 9.30 am until 12 unless there are other functions , which occasionally occurs. The reason for this is that it enables the hotel staff to cater for overnight guests before the club arrives, and to set up. Members need not have to stand around in the car park if they get there at say 9.00am and should go inside, but they may have some delays in obtaining service until 9.30.

Complaints about food should be taken up with the management of the hotel not the committee or other members.

Noted. The arrangements need to be clarified,

Date Time and Place of next meeting

Tuesday 21 November 2006 at 8.00 PM at Le Pines Croydon.